

# TODMORDEN TOWN COUNCIL

Town Clerk's Office,  
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[www.todmorden-tc.gov.uk](http://www.todmorden-tc.gov.uk)



11<sup>th</sup> May 2026

**You are hereby Summoned to attend the Annual meeting of the Town Council on Saturday 16<sup>th</sup> May 2026 at 11.00am in the Council Chamber at Todmorden Town Hall.**

*N Crewe*  
**N Crewe**  
Town Clerk

All Agenda, minutes and meeting papers will be found on [www.todmorden-tc.gov.uk](http://www.todmorden-tc.gov.uk) which should be checked for any updated Agenda related items. All enquiries or requests to speak on an item on the Agenda should be received by the Town Clerk no later than Wednesday 13<sup>th</sup> May 2026 ([townclerk@todmorden-tc.gov.uk](mailto:townclerk@todmorden-tc.gov.uk)) tel 07706322037.

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## Councillors

M Carrigan	A H Greenwood	T Hanley	A Hollis	B Jancovich	G Kent
S Martin	M Molteno	S Press	R Rea	P Ripley	D Skelton
P Taylor	L Thorpe	K White	J Williams	N Stocks	D Hancock

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## AGENDA

### 1. The Election of Town Mayor – Decision required

To receive a nomination for Cllr M Carrigan to preside as Mayor of Todmorden for the Municipal year 2026/27.

### 2. The Town Mayor to sign Declaration of Acceptance of Office - Decision required

To witness the Mayor signing the Declaration of Acceptance of Office for the Municipal year 2026/27.

### 3. The Election of Deputy Town Mayor - Decision required

To receive a nomination for Cllr A H Greenwood to preside as Deputy Mayor of Todmorden for the Municipal year 2026/27.

### 4. The Deputy Town Mayor to sign Declaration of Acceptance of Office - Decision required

To witness the Deputy Mayor signing the Declaration of Acceptance of Office for the Municipal year 2026/27.

### 5. Vote of Thanks to the Outgoing Mayor

To receive a vote of thanks to Cllr S Press.

### 6. Vote of Thanks to the Outgoing Deputy Mayor

To receive a vote of thanks to Cllr A H Greenwood.

### 7. Service to Todmorden Awards

The presentation of the Service to Todmorden Awards.

### 8. Apologies for Absence - Decision required

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

**9. Declarations of Interests – Decision required**

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

*Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council’s Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.*

**10. Public Participation – Information only**

To adjourn the meeting to allow members of the public to make representation on the business of the agenda for the meeting.

*Note: No resolutions can be under public participation*

**11. Exclusion of Press and Public - Public Bodies (admission to meetings act) 1960 - Decision required**

To consider and confirm any agenda items that require the exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for matters appertaining to confidential or exempt information.

**12. Appointment to Committees - Decision required**

To receive nominations for Standing Committee Membership as detailed below.

Resources Committee		Development Committee	
Name	Member	Name	Member
Cllr 1	B Jancovich	Cllr 1	S Martin
Cllr 2	D Skelton	Cllr 2	B Jancovich
Cllr 3	S Press	Cllr 3	K White
Cllr 4	K White	Cllr 4	L Thorpe
Cllr 5	R Rea	Cllr 5	A Hollis
Cllr 6	M Molteno	Cllr 6	T Hanley
Cllr 7	A H Greenwood	Cllr 7	G Kent
Cllr 8	T Hanley	Cllr 8	P Ripley
Cllr 9	P Taylor	Cllr 9	D Hancock
Cllr 10	N Stocks	Cllr 10	P Taylor
Cllr 11	M Carrigan	Cllr 11	J Williams
Cllr 12	D Hancock	Cllr 12	N Stocks

Climate Emergency Committee		Staffing Committee	
Name	Member	Name	Member
Cllr 1	J Williams	Cllr 1	M Carrigan
Cllr 2	M Molteno	Cllr 2	D Skelton
Cllr 3	G Kent	Cllr 3	L Thorpe
Cllr 4	S Martin	Cllr 4	A H Greenwood
Cllr 5	P Ripley	Cllr 5	P Taylor
Cllr 6	R Rea	Cllr 6	A Hollis

The Mayor of Todmorden is a Member of any Committee Meeting ex officio with voting rights

### 13. Appointment of Standing Committee Chairs and Vice Chairs - Decision required

To receive nominations for Standing Committee Chairs and Vice Chairs as detailed below.

Position	Resources	Development	Climate Emergency	Staffing
Chair	Cllr B Jancovich	Cllr S Martin	Cllr M Molteno	Cllr M Carrigan
Vice Chair	Cllr D Skelton	Cllr T Hanley	Cllr J Williams	Cllr D Skelton

### 14. Advisory Committee – Decision required

To receive nominations for Advisory Committee Participation as detailed below.

Neighbourhood Plan Advisory Committee	
Name	Member
Cllr 1 (Chair)	S Martin
Cllr 2	T Hanley
Cllr 3	A Hollis
Cllr 4	A H Greenwood
Cllr 5	G Kent
Cllr 6	L Thorpe
Consultant	

### 15. Outside Bodies - Decision required

To receive nominations for representation on Outside Bodies as detailed below.

	Outside Body	Representatives
1	Age Concern Todmorden.	S Press L Thorpe
2	Calder Valley Line Community Rail Partnership	D Skelton
3	Calder Valley Anti-Poverty Steering Group	S Press
4	Calderdale Tourism Board	G Kent
5	Todmorden Town Twinning Association Management Committee.	A Hollis R Rea
6	Coordinators for emergency purposes to act both in an emergency and in the aftermath.	A H Greenwood P Taylor L Thorpe G Kent T Hanley M Carrigan
7	Town and Parish Council Liaison Group.	T Hanley Sub – D Skelton
8	Upper Valley safer, cleaner, greener Team	P Taylor
9	Friends of Centre Vale Park.	T Hanley N Stocks
10	Crook Hill Community Benefit Fund.	B Jancovich M Carrigan
11	Reaps Moss Community Benefit Fund.	B Jancovich M Carrigan

12	Todmorden Town Deal Fund board	D Skelton Sub – S Press
13	Fielden Hall/ The Fielden Centre Association	J Williams
14	Todmorden Together	All Councillors
15	Calderdale & Huddersfield NHS Charity – Abraham Ormerod Fund	M Carrigan Sub – B Jancovich
16	Todmorden Youth Focused Network	T Hanley
17	Friends of St. Peters Church	R Rea

#### 16. Appointment as Trustees - Decision required

To receive nominations to sit as Trustees on Outside Bodies as detailed below.

	Outside Body	Trustee
18	Todmorden Information Centre Trust.	A Hollis P Ripley P Taylor S Press
19	Tod Support (Inc War Memorial Trust & Abraham Ormerod Trust).	M Carrigan
20	Trustees to Heptonstall Exhibition and Richard Naylor Charities.	P Ripley L Thorpe D Skelton G Kent
21	Trustees to John Eastwood Homes.	M Carrigan R Rea
22	Trustees to Cloughfoot School Trust.	K White G Kent

#### 17. Minutes – Decision required

To approve the minutes of the Town Council meetings held on 15<sup>th</sup> April 2026 and 6<sup>th</sup> May 2026.

#### 18. Committee Minutes – Information only

To confirm the receipt of approved/draft committee minutes previously circulated and to receive them.

18a Staffing Committee (Draft) 22<sup>nd</sup> April 2026

18b Development Committee (Draft) 29<sup>th</sup> April 2026

#### 19. Internal Auditors Report – Decision required

To receive the Internal Auditors report for 2025/26 and appointment of internal Auditor.

#### 20. Asset Register - Decision required

To approve the end of year Asset Register at a value of £676,664.

#### 21. Annual Governance and Accounting Return Part 3 – Decision required

To receive a report providing assurances, the Internal Auditors Certificate Annual Governance and Accounting Return (AGAR) for formal approval and date of the Public's Right to Inspect

#### 22. Annual Governance Return – Decision required

To resolve for the Mayor and Town Clerk to sign Section 1 of the return - The Annual Governance Statement 2025/26

### **23. Annual Governance Return – Decision required**

To resolve for the Mayor to sign Section 2 of the return - The Accounting Statements 2025/26

### **24. Financial Position – Information only**

To receive a financial statement as of 6<sup>th</sup> May 2026.

24a Financial Summary

24c Balance Sheet

24b EMRS Summary

24d Detailed income and Expenditure

### **25. Schedule of Payments – For decision**

To receive and approve a schedule of 67 payments made between 1<sup>st</sup> April and 5<sup>th</sup> May 2026 totaling £108,718.95

### **26. Date of the next Town Council meeting**

To note the date of the next Meeting of the Town Council will be Wednesday 24<sup>th</sup> June 2026 commencing at 7.30pm.